**Northwest Louisiana Human Service District (NLHSD)**

Meeting Agenda for

**Monday, FEBRUARY 19, 2018 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA 71107

**Call to order:** Meeting was called to order by Ora Rice in the absence of Chairman Camara at 5:35 PM.

**Invocation:** George Sewell gave the invocation.

**Pledge of Allegiance:** The Pledge was led by Dee Fowler.

**Welcome:** Chairman Rice welcomed the board. There were no visitors.

**Roll Call: Quorum Present**

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| Bienville- Vacant | Bossier- George Sewell  Present | Caddo-Njeri Camara  Excused | Claiborne-Jamie Lennard  Present |
| DeSoto- Fletcher Carter  Excused | Natchitoches- Vacant | Red River-Wanda Brock  Excused | Sabine-Marcelle Slaughter  Excused |
| Webster-Ora Rice  Present | Gov.-Deanna Fowler  Present | Gov.- Reece Middleton  Present | Gov.-Chris Nolen  Present |
| Staff ED-D. Efferson |  |  |  |
| Guests-  None |  |  |  |

**Approval of Agenda:** A motion by Fowler with a second by Sewell to accept the agenda as printed was passed.

**Approval of the Minutes of December 18, 2017 Board Meeting:** A motion by Fowler with a second by Middleton to approve the minutes as printed passed.

**Approval of the Minutes of January 22, 2018:** A motion by Fowler with a second by Nolen to approve the minutes as printed passed.

**Guest and Public Comments: None**

**Agenda Items for Discussion/Action:**

**New Business**

1. **Executive Limitations**
2. **Financial Condition & Activities Page 7**
3. **Communication and Support to the Board Page 14**
4. **Treatment of Providers Page 5**

A motion by Sewell with a second by Fowler to accept the ED report as in compliance passed.

1. **Governance Process**
2. **Accountability to Owners Page 17**

A motion by Fowler with a second by Middleton to make no changes to the policy was approved.

**Board Business**

1. **Board Chair or Designee to Collect ED’s Performance Evaluation Forms:** Chair Rice picked up completed forms from all members present. Absent members will need to mail their forms to Chair Camara.
2. **Member’s Term Wishes to be sent to Governor and Parishes:** Fowler and Nolen restated their intentions to not continue for a third term on the board. Nolen reported she had sent a letter to the Governor stating her intentions. Fowler stated she would do the same.
3. **Board Proclamation Supporting Problem Gambling Awareness Month:** A motion by Middleton with a second by Sewell to recommend the proclamation as amended was approved.
4. **Review and Approval of Stakeholder Input Forms for 2018:** A motion by Fowler with a second by Middleton to approve the Stakeholder Input Forms with spelling correctionspassed.
5. **Preparation for Board Retreat on March 19th, 2018:** The Retreat will begin at 3:30 PM with the ED providing snacks. Ora Rice will facilitate.
6. **Preparation for HSIC Annual Board Meeting on April 19th, 2018:** The first meeting since the law was enacted will be held in Baton Rouge. The Board chair or designee must be in attendance. Other board members are encouraged to attend. The purpose is to discuss best practices of the district. All travel expenses will be reimbursed according to state regulations. The practices to be shared will be determined at the retreat. If interested in attending contact the ED.
7. **Review of Board Monitoring Summary Report for January 2018:** George Sewell distributed the Summary Forms.
8. **Completion of February Board Compliance Monitoring Tool:** Members completed the monitoring forms and submitted them to Sewell for summarization.
9. **Set Next Meeting Dates:**

**Monday, March 19th, 2018 @ 3:30 proposed for Board Retreat**

**Monday, March 19th, 2018 @ 5:30 proposed for Regular Board Meeting**

**Announcements/Acknowledgements:** Chair Rice recognized that members Fowler and Nolen’s final board meeting would be in March. She thanked them for their commitment and dedicated service over the last six years.

**Adjournment:** The meeting was adjourned at 6:50 PM with a motion by Fowler.